

## Akron Canton Airport – Job Description

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**Job Title:** Laborer  
**Pay Rate:** \$15/HR  
**Reports to (Title):** Building Maintenance Supervisor  
**Department:** Building Maintenance  
**FLSA Status:** Non-Exempt  
**Date Created:** May 2021

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### **Job Summary:**

Under general supervision, is responsible for performing a variety of unskilled and semi-skilled tasks. Understands and demonstrates a commitment to the Akron-Canton Airport Authority's Mission, Vision and Core Values in addition to all other Authority sponsored initiatives.

Maintain and complete preventative maintenance on all airport property inside and outside. Responsible for heating and cooling maintenance, parking lot illumination, airfield safety illumination, security gate operators, passenger jet bridges, and fire department participation.

### **Essential Functions:**

- Check and complete preventative maintenance on all airport property inside and outside including but not limited to: heating and cooling, parking lot illumination, check/clean/maintain the 15kva, 30kva, and 2400v regulators, repair airfield lights and transformers, and wiring between fixtures
- Heating and cooling: handle all aspects of repair and maintenance, including checking the operation of 12 rooftop units, 11 Aerco boilers, 7 air handlers, and 2 Trane unit chillers, check and repair McQuay units, air handler operation of motors, including maintenance
- Passenger Jet Bridges: ensure safety and cleanliness of bridge, look for damage, and overall efficient operation of the bridge, conduct regular checks for safety and wear/tear, and handle the maintenance of lighting, oil, grease, air pressure in tires, doors, locks, etc.
- Security Gate Operators: maintain the operation of the gate, conduct regular checks for safety and wear/tear, any obstacles, and handle maintenance
- General Maintenance: maintain clean painted walls and ceilings, repair as needed: torn carpets and thresholds, broken tile floors and missing grout, and ceiling tiles
- Conveyor Belts: maintain safe belts by checking and cleaning plates, maintain cleanliness around the machine, replace oil and grease and repair torn plates as needed, check safety switches and emergency stops
- Firefighter as needed
- Other duties as assigned

### **Job Requirements:**

**Education:** High school diploma.

**Experience:** 6 months to 1 year of experience in building maintenance, with airport experience preferred.

**Specific Skills / Knowledge:**

- Mechanical aptitude
- Knowledge of general maintenance/facilities operations, general electrical, plumbing, painting, flooring, ceilings, roofing, HVAC, etc.
- State of Ohio Firefighter Certification preferred

**Supervisory Responsibilities:** n/a

**Working Conditions / Physical Demands:**

Field environment must be able to stand and regularly walk, regularly lift up to 50 – 75 lbs. Exposed to heat and cold regularly.

**Interfaces:**

Internal: Employees, Management

External: Airlines, Customers

**Success Factors:**

- Problem-solving skills, handle power outages, flooding, roof leaks, etc.
- Strong attention to detail
- Strong interpersonal skills, with the ability to work with a wide range of people
- A level head and calm disposition to handle emergency situations

*The specific statements shown in each section of this description are not intended to be all-inclusive. They represent typical elements and criteria necessary to successfully perform the job. At the employee's request, reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of the job.*